



## **ZooBoo Job Descriptions:**

**Please read the below volunteer job descriptions. You will then check the boxes for dates you are available on the “Availability sheet” and the “Jobs I Am Willing To Do” sheet. We will then look at the dates you would like to work and the positions that are available and we will email you your schedule once we have added you in.**

### **Assistant Volunteer Coordinator**

- This position is available to a year round adult volunteers only. This positions helps manage the volunteers on the grounds, checks supplies, helps get volunteers out on grounds at the beginning of the night, and helps shut down the stations at the end of the night.**

### **Advanced Tickets**

- This position is for an adult volunteer that will stand out front of the entrance gate and direct visitors with advance tickets to the appropriate line. This position is over early in the evening so the volunteer will be done early.**

### **Entrance Gates**

- There are 4 volunteers needed for this position. These volunteers will be handing out maps to visitors and bags to children that need one. This position is one of the first to leave at the end of the night.**

### **Button Table**

- There are 2 volunteer positions for this job each night. Volunteers will set up a display table and sell buttons for \$1. All proceeds will benefit conservation.**

### **Train Assistant**

- The train assistant will scan visitor tickets and help load the train. This is one of the last volunteers to leave at the end of the night.**

### **Carousel Assistant**

- Volunteer will help load and unload the carousel. This volunteer will also scan tickets.**



## Troll



- **Volunteers who are the Troll need to dress up in the Erie Zoo troll costume. The troll stops all visitors at the troll bridge and then will ask a question or tell a joke before letting the visitors pass on the bridge. The troll must be child friendly and willing to work in all weather conditions.**

## Miscellaneous Fill In

- **This position is an extra hand to fill in if we have call offs to help give volunteers restroom breaks. Your position could vary as you are filling in where there are openings on the schedule.**

## Booth Worker

- **There are 20 positions each night for this job. The booth volunteers are stationed throughout the zoo at tables and will be paired up. These volunteers will be handing out treats to the children.**

## Dancing Animals

- **Dancing animals are our volunteers who dance in front of the DJ booth. These volunteers can dress up in one of our animal costumes or can come dressed in their own family friendly animal costume. These volunteers will be dancing all night and encouraging visitors to dance as well.**

## On Call

- **Volunteers who list themselves as On-Call are saying that they are willing and able to come in on that day to work if needed. This person could be called in days ahead of time or the same day up to 1 hour before the shift. Must be willing to work a variety of jobs.**

**Please do not come to the zoo unless you are called. This is an as needed position.**



# ZooBoo Availability

- Thurs. Oct 12th 5:15pm–9:15pm
- Fri. Oct 13th 5:15pm–9:15pm
- Sat. Oct 14th 11:15am–5:00pm
- Sat. Oct 14th 4:15pm–9:15pm
- Sun. Oct 15th 11:15am–5:00pm
- Sun. Oct 15th 4:15pm–9:15pm
  
- Thurs. Oct 19th 5:15pm–9:15pm
- Fri. Oct 20th 5:15pm–9:15pm
- Sat. Oct 21st 11:15am–5:00pm
- Sat. Oct 21st 4:15pm–9:15pm
- Sun. Oct 22nd 11:15am–5:00pm
- Sun. Oct 22nd 4:15pm–9:15pm
  
- Thurs. Oct 26th 5:15pm–9:15pm
- Fri. Oct 27th 5:15pm–9:15pm
- Sat. Oct 28th 11:15am–5:00pm
- Sat. Oct 28th 4:15pm–9:15pm
- Sun. Oct 29th 11:15am–5:00pm
- Sun. Oct 29th 4:15pm–9:15pm
  
- Mon. Oct 30<sup>th</sup> 5:15–9:15

Name:

Total amount of days you would like to work:

Notes to help us schedule:

**Attention:**

You can only work 1 shift on each weekend day unless you are a current zoo volunteer

A completed schedule will be emailed to you when we have it finished

You must be available to work the entire shift. We can not accommodate late arrivals or early dismissals.

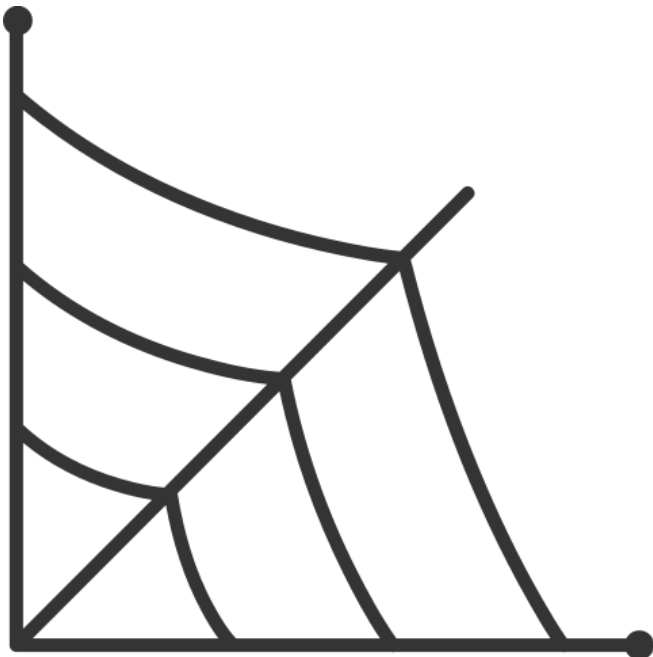
**Jobs I am willing to do:**

**Name:**

**(Please Check all jobs you are willing to do.)**

- Assistant Volunteer Coordinator (Adult Volunteer only)**
- Advanced Tickets**
- Entrance Gate**
- Button Table**
- Train Assistant**
- Carousel Assistant**

- Troll**
- Booth Worker**
- Dancing Animal**
- Miscellaneous Fill In**
- On Call**





# ZooBoo Volunteer Application



We will email all applicants further information and schedule starting in September. Applications will be accepted through September 30<sup>th</sup> although early applicants will have first choice.

Please complete the entire volunteer application and mail to P.O. Box 3268 Erie, PA 16508. If you have any questions email the Education Department at e-mail [khaslett@eriezoo.org](mailto:khaslett@eriezoo.org).

**Volunteers must be 14 years old or older to volunteer The only exception to this is when the volunteer is a current Erie Zoo Volunteer.**

## Personal Information

Name: \_\_\_\_\_ Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Best time to call: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ e-mail address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you currently employed? YES  NO  Name of employer: \_\_\_\_\_

Are you currently a student? YES  NO  List School: \_\_\_\_\_

List last grade you completed: \_\_\_\_\_

Are you a returning ZooBoo Volunteer? YES  NO

Are you 14 -17 years old? YES  NO

Are you over 18? YES  NO

Do you need service hours for school: YES  NO  If yes how many: \_\_\_\_\_

Preferred Pronoun: \_\_\_\_\_

## Photo Release

I hereby freely grant the Erie Zoological Society permission to publish photographs or videotape taken of me for editorial, advertising, on-line or commercial purposes.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If Under 18 need Parent or Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Please Return To:

423 W. 38<sup>th</sup> St. PO Box 3268 Erie, PA 16508  
(814) 864-4091 • e-mail: [khaslett@eriezoo.org](mailto:khaslett@eriezoo.org)

### Erie Zoological Society Volunteer Program

#### Medical Information

Please provide the following medical information before you begin volunteering. Please return with application.

#### Personal Information

Date: \_\_\_\_\_

Volunteer Name: \_\_\_\_\_

Name of emergency contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of emergency contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

#### Medical History

Heart problems

Diabetes

Epilepsy

Allergies

Describe allergies and/or medical history we should be aware of: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am currently taking medicine for: \_\_\_\_\_

Restrictions on my physical activity include: \_\_\_\_\_

In case of emergency which hospital would you like to go to \_\_\_\_\_

#### Medical Insurance

Claims must be submitted to any other applicable insurance plan first (such as the insured's or parent's own personal medical plan), before being submitted to the Erie Zoological Society policy. However, if there is no other applicable insurance the Erie Zoological Society's policy will pay claims on a primary basis. All claims are based upon pre-approved volunteer activities.

Are you covered under medical insurance? YES  NO

Policy Holder Name: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_