

EMPLOYMENT APPLICATION



423 West 38th St
Erie PA 16508
(814) 864-4091

Personal

Name (Last)	(First)	(Middle)	DATE:
Home Address	City	State	Zip
Telephone number			
Position applying for		Date Available to start	
Other positions for which you are qualified:			
Are you currently working: yes <input type="checkbox"/> No <input type="checkbox"/> May we contact you present employer? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If you are under 18 years of age, please state your date of birth:			
Have you worked at the zoo before? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, dates:			
Are you legally authorized to work in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/> (if hired, you will be required to provide proof of work authorization)			
Were you ever discharged by a Company? If yes, give the name of the company and reason for discharge:			
Military service: Branch:		Rank attained	
Technical Specialization:			
How were you referred to the Zoo?			

Availability

Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
From							
To							
Hours for the Zoo can range from 8 am to 5 pm, 4 pm to midnight for night keeper. Hours for JMC Ice Arena can range from 6 am to midnight.							
Number of hours available per week:							
Please list any dates and times for which you have previous obligations for the next three months:							

Education

Name of School	Address	Grade completed/degree
Grade School		
High School		
College and major		
Other education		

Work Experience

Dates Employed	Company, Address and Phone Number	Job Title and Supervisor	Major Duties	Pay Rate	Reason for Leaving

References: Please do not use family members as references

Name	Phone Number	Address	Relationship	Years known

Please Describe why you want to work at the Zoo

Please Read Carefully Before Signing This Form

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or because for subsequent dismissal if I am hired, regardless of when such information is discovered.
2. I authorize the company to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly fully release and hold harmless any persons or organizations providing information pertaining to me or my employment.
3. I understand that upon receiving a job offer, a physical examination and drug screening may be required. (Note: If this is a job requirement, you will be notified.)
4. I understand that prior to my employment I may be asked to sign a background check consent form or other documentation in order to facilitate my hiring. I agree to sign these forms.
5. The Erie Zoo does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state or local law. The Zoo likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability or any other protected status. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate or non-employee (such as a vendor or customer). The Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.
6. Regardless of whether or not I become employed by the company, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the company is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or the company's, unless specifically provided otherwise in a written employment contract. I further understand that no company employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer or official of the company, and then only by means of a signed, written document.

Signature of Applicant _____

Date _____

For Office use only

Position:	Start date:
Pay Rate:	Employee number

